

**LOUISVILLE CARE CENTER  
410 West Fifth Street**

**September 13<sup>th</sup>, 2023**

The regular September meeting of the Louisville Care Center Advisory Board was called to order at 5:00pm. by Candy McClun, Chairman, at The Louisville Care Center. Other Board members present, Marcia Beck, Chris Jensen and Patty Hibler. Not present: Betty Heard. Others present at the Louisville Care Center: Angie Buglewicz, Administrator; Jill Sherman, Office Manager; Trish Zaracki, Nurse Manager, Brenda Knutson, Director of Nursing, Jamian Biesterfield, City Council, Justin Barnes, City Council.

Hibler entered at 5:03pm

Biesterfield entered at 5:04pm

A motion was made by Jensen, seconded by Hibler to approve the consent agenda. The motion carried by unanimous roll call vote.

A motion was made by Beck, seconded by Jensen to put a motion in place for June Statement of Operations. The motion carried by unanimous roll call vote.

A motion was made by Beck, seconded by Jensen to put a motion in place for July Statement of Operations. The motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Hibler to Recommend to City Council for approval for Hire-On Bonus Compensation to be decreased for casual employees and requirements added in place to receive hire on bonus compensation. The motion carried by unanimous roll call vote.

A motion was made by Hibler, seconded by Beck to recommend example #2 to City Council for approval for Longevity Pay Compensation to increase for employees 5-9 + years of service. The motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Beck to Review and Recommend to City Council Ordinance #1052-Wages & Benefits for LCC Employees. The motioned carried by unanimous roll call vote.

A motion was made by Beck, seconded by Hibler to Review and Recommend to City Council Resolution 23-15 Bidding for 2007 Chevy Bus to be decreased from \$7,500 to a minimum bid of \$4,0000 not to exceed \$5,000. The motioned carried by unanimous roll call vote.

Discussion/Action on Chapel Furniture was agreed upon to donate furniture.

A motion was made by Jensen, seconded by Hibler to go with Fire & Security proposal for security updates to Louisville Care Center which would include a camera for the front door entrance and employee back door entrance. The motion carried by unanimous roll call vote.

Discussion/Action of Strategic Plan for Capital Improvements to look at for future updates.

Biesterfield left the meeting at 6:18pm

Barnes left the meeting at 6:18pm

Discussion/Action on Replacement of Heat/Air Conditioner Units. Agreed upon to start purchasing new units to be installed.

Administrator's Report

- 1.) New gas account has been set up with Taylor Oil
- 2.) Employee Outing to Werner Park for Employee Appreciation Night
- 3.) Employee Recognition on years of service
- 4.) Head Departments were given new Verizon cell phones

There being no further business, a motion was made by Beck, seconded by Jensen to adjourn the meeting at 6:30p.m. The motion carried unanimously.

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Jill Sherman, Recording Secretary

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Betty Heard, Secretary