

**LOUISVILLE CARE CENTER
410 West Fifth Street**

August 9, 2023

The regular August meeting of the Louisville Care Center Advisory Board was called to order at 5:03pm. by Candy McClun, Chairman, at The Louisville Care Center. Other Board members present, Marcia Beck, Betty Heard and Chris Jensen. Others present at the Louisville Care Center: Angie Buglewicz, Administrator; Jill Sherman, Office Manager; Trish Zaracki, Nurse Manager, Brenda Knutson, Director of Nursing, Jamian Biesterfield, City Council, Jerry McClun, City Council President, and Patty Hibler, Visitor.

A motion was made by Heard, seconded by Jensen to approve the consent agenda. The motion carried by unanimous roll call vote.

Statement of Operations was tabled until next month until the software issue is fixed with Paylocity

Angie gave a presentation for the 2023-2024 budget. A motion was made by Beck, seconded by Jensen to approve the budget and increase in employee wages based off of performance and cost of living. Recommended to city council for approval. Motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Heard for Declaration of Surplus Property, Care Center Furniture, to be sold for sealed bid. Recommend to the city council for approval. Motion carried by unanimous roll call vote.

A motion was made by Beck, seconded by Jensen for Declaration of Surplus Property, 2007 Care Center Bus to be sold for seal bid with a minimum of \$7,500 and recommend to city council for approval and to post advertisement. Motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Beck to approve Verizon cell phone agreement for employees. Approval for 10-11 new phones. Recommended to city council for approval.

Discussion on security updates to LCC to carry over to next month's agenda regarding 2 new outside cameras which would be installed at front door entrance and back door employee entrance. 100 badges would be issued for employees with their pictures on it to gain access to the building.

A motion was made by Jensen, seconded by Beck for agreement between Hospice Preferred Choice and Louisville Care Center to recommend to City Council for signature.

Discussion on Medicare Advantage Plans to keep further discussing about accepting this type of insurance plans to try and increase census/beds.

Discussion on Memorial Account worksheet on memorial fund money and how it should be distributed. Possibly updating activities room counter tops, cabinets, appliances and new microwave for employee break room.

Administrator's Report

- 1) Facility Updates-Angie gave an update on Painting Projects that were completed. New paint in employee breakroom and employee locker room. In need of 5 more Beds and new Mattresses for all 61 beds.

There being no further business, a motion was made by Beck, seconded by Heard to adjourn the meeting at 6:49p.m. The motion carried unanimously.

Jill Sherman, Recording Secretary

Betty Heard, Secretary