

**LOUISVILLE CARE CENTER**  
**410 West Fifth Street**

**June 14, 2023**

The regular June meeting of the Louisville Care Center Advisory Board was called to order at 5:01 p.m. by Candy McClun, Chairman, at The Louisville Care Center. Other Board members present, Marcia Beck, Joe Shera and Chris Jensen. Not present: Betty Heard. Others present at the Louisville Care Center: Angie Buglewicz, Administrator; Jill Sherman, Office Manager; Trish Zaracki, Nurse Manager, Lynn Forsun, Interim Director of Nursing, Jamian Biesterfeld, City Council.

A motion was made by Shera, seconded by Beck to approve the consent agenda. The motion carried by unanimous roll call vote.

A motion was made by Beck, seconded by Shera to place the financial statement on file. Motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Beck to renew Worker's Compensation and Cyber Liability Insurance to send to Mayor for signature. Motion carried by unanimous roll call vote.

The contract between Entegra Procurement Services, LLC was tabled until next month.

A motion was made by Beck, seconded by Jensen to write off bad debt in the amount of less than \$3,500 total on accounts for S.J. and W.J. Motion carried by unanimous roll call vote.

A motion was made by Shera, seconded by Jensen to Review agreement between Louisville Care Center and Bishop Business and recommend to the City Council. Motion carried by unanimous roll call vote.

Administrator's Report

1. Staffing Updates
2. Covid Updates
3. Main Entrance Door Unlocked 8:00am-4:30pm, Locked when Business office leaves

There being no further business, a motion was made by Jensen, seconded by Shera to adjourn the meeting at 5:56 p.m. The motion carried unanimously.

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Jill Sherman, Recording Secretary

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Betty Heard, Secretary