

**LOUISVILLE CARE CENTER
410 West Fifth Street**

March 13th, 2024

The regular March meeting of the Louisville Care Center Advisory Board was called to order at 5:15pm. by Betty Heard, Secretary, at The Louisville Care Center. Other Board members present Chris Jensen and Patty Hibler. Not present: Candy McClun. Others present at The Louisville Care Center: Angie Buglewicz, Administrator; Jill Sherman, Office Manager, Trish Alexander, ADON, and Justin Barnes, City Council.

A motion was made by Hibler, seconded by Jensen to approve the consent agenda. The motion carried by unanimous roll call vote.

A motion was made by Hibler, seconded by Jensen to put a motion in place for January Statement of Operations. The motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Hibler to Recommend to City Council for approval for the new PCC EHR Software Contract to be signed by the mayor. The motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Hibler to use memorial funds for Provider's Plus Proposal to add 8 new roller shades in the activities room and 2 new roller shades for the dining room doors. Total would be \$2,140 for installation and delivery fee. The motion carried by unanimous roll call vote.

Administrator's Report

1. Angie provided staffing updates that Brenda Knutson, RN, Director of Nursing has resigned. Amie Schrack, RN is our interim DON until Alexah Lush, RN starts as the new DON on March 25th.
2. Total Fire will be out on March 27th to install the new security system over in Assisted Living Facility.
3. Justin Barnes took head department pictures this last week to use for marketing for the Louisville Care Center.

There being no further business, a motion was made by Hibler, seconded by Jensen to adjourn the meeting at 5:46 p.m. The motion carried unanimously.

Jill Sherman, Recording Secretary

Betty Heard, Secretary