

**LOUISVILLE CARE CENTER
410 West Fifth Street**

December 13th, 2023

The regular December meeting of the Louisville Care Center Advisory Board was called to order at 5:01pm. by Candy McClun, Chairman, at The Louisville Care Center. Other Board members present, Chris Jensen, Betty Heard, Marcia Beck and Patty Hibler. Others present at the Louisville Care Center: Angie Buglewicz, Administrator; Jill Sherman, Office Manager, Brenda Knutson, Director of Nursing, and Jamian Biesterfield, City Council

Jensen entered at 5:03pm

Biesterfield entered at 5:08pm

A motion was made by Heard, seconded by Beck to approve the consent agenda. The motion carried by unanimous roll call vote.

A motion was made by Jensen, seconded by Heard to put a motion in place for September Statement of Operations. The motion carried by unanimous roll call vote.

A motion was made by Hibler, seconded by Jensen to put a motion in place for October Statement of Operations. The motion carried by unanimous roll call vote.

Discussion of adding a Student Loan Repayment program and/or a 529 Plan for staff to utilize. This was tabled for further discussion at the January meeting to review revised employee handbook and Recommend to City Council.

Administrator's Report

1. Angie provided staffing updates that our new Dietician has been working/training with Phillip Demi Interim Director of Dietary, Housekeeping and Laundry.
2. Angie updated that the fence upgrade has been completed. There is a sinkhole forming on the main driveway. She will talk with Mike Taylor/Joel Jones about repair options.
3. State completed their annual survey this past week. No resident issues, great staff.

There being no further business, a motion was made by Beck, seconded by Heard to adjourn the meeting at 5:40 p.m. The motion carried unanimously.

Jill Sherman, Recording Secretary

Betty Heard, Secretary