

**LOUISVILLE CARE CENTER
410 West Fifth Street**

September 9, 2015

The regular September meeting of the Louisville Care Center Advisory Board was called to order at 5:00 p.m. by Darlene Petrzilka, Chairman. Other Board members present: Jamion Biesterfeld, Betty Heard, Candace McClun and Steve Meisinger. Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cindy Shera, DON; Cheryl Taylor, ADON; Britany Knispel, Director of Social Services & Marketing; Pat Smith, Maintenance Director; Amie Schrack, QA/Staff Development Consultant; Roger Behrns, City Mayor; Jerry McClun, City Council; Stephen Amundson, Facility Consultant

The location of a posting of the Nebraska Open Meeting Act was noted by the Secretary.

A motion was made by Meisinger, seconded by Heard to approve the consent agenda.

A motion was made by Biesterfeld, seconded by Meisinger to place the financial statement on file. Motion carried by unanimous roll call vote.

Bids for the laundry equipment needed for the upcoming Laundry Room remodel were reviewed. A motion was made by Meisinger, seconded by Heard to accept the low bid from Horwath Laundry Equipment in the amount of \$16,830.00. The motion carried unanimously.

Bids for a carpet extractor were reviewed. A motion was made by Heard, seconded by McClun to accept the low bid from Egan Supply Co. in the amount of \$5,700.00. The motion carried unanimously.

An update was given on the Dining Room Renovation and Addition project. The Project Cash Flow Report was passed out to the Board by Consultant Amundson. Mayor Behrns updated the board on the pending change order for rain water drainage.

The board had received an update from City Attorney Roger Johnson on the Estate of Donna Burgess.

Administrator's Report

1. The facility's Mission Statement has been opened up to the staff for their input and will be brought to the Board next month for their review.
2. The Staff Satisfaction Survey results were reviewed with the board by Amie Schrack.
3. Meisinger and McClun will attend a Staff Council meeting in October.

There being no further business, a motion was made by Heard, seconded by Biesterfeld to adjourn the meeting at 5:35 p.m. The motion carried unanimously.

Doris Hohman, Recording Secretary

Betty Heard, Secretary