

**LOUISVILLE CARE CENTER
410 West Fifth Street**

November 8, 2017

The regular November meeting of the Louisville Care Center Advisory Board was called to order at 5:02 p.m. by Darlene Petrzilka, Chairman Other Board members present: Betty Heard, Candace McClun and Cindy Osterloh Absent: Jamion Biesterfeld Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cindy Shera, Director of Nursing; Cheryl Taylor, Assistant Director of Nursing; Britany Knispel, Director of Social Services & Marketing; Karen Hidalgo, Dietary Manager; Roger Behrns, City Mayor; Jerry McClun and Rod Petersen, City Council; Kathy Mock, Quality First Insurance

A motion was made by Osterloh, seconded by McClun to approve the consent agenda. The motion carried by unanimous vote.

A motion was made by Heard, seconded by Osterloh to place the financial statement on file. Motion carried by unanimous roll call vote.

Kathy Mock of Quality First Insurance reviewed the renewal options for the Care Center's Property and Liability insurance. A motion was made by Osterloh, seconded by Heard to go with Guide One \$2500 deductible option. The motion carried unanimously.

Optional insurance from Guide One for Flood and Terrorism coverage was discussed.

A motion was made by McClun, seconded by Heard to reject the optional Flood insurance coverage. The motion carried by unanimous vote.

A motion was made by Osterloh, seconded by Heard to reject the optional Terrorism insurance coverage. Ayes: Heard, Osterloh Nays: McClun The motion carried.

Administrator Wockenfuss informed the board that the renewal premium for the current Health Plan had been received which reflects a 3.8% increase in premium along with a plan design change which increases the deductible and out-of-pocket. Tim Moore of the Olson Group is taking the insurance out to bid to determine other options for the facility.

Administrator Wockenfuss informed the board that the office staff has been researching and is receiving bids for outsourcing the facility's payroll.

Board members were distributed a bid from All Makes Office Furniture to replace the furniture by the nurses station with the same style of furniture as the bistro area in the dining room. A motion was made by Heard, seconded by McClun to accept the bid from All Makes Office Furniture. The motion carried by unanimous vote.

Board Member McClun reported on the gazebo/ramada project

There was no update from City Attorney Roger Johnson on the Estate of Donna Burgess.

Administrator's Report

1. Staff will begin decorating the facility for Christmas on Monday, November 27th.
2. Average census information was distributed to the board.
3. Facility is in the bidding process to replace the carpet in the assisted living commons area and the vinyl in the therapy room, beauty shop and walk-way between the buildings.

There being no further business, a motion was made by Osterloh, seconded by McClun to adjourn the meeting at 5:50 p.m. The motion carried unanimously.