

**LOUISVILLE CARE CENTER
410 West Fifth Street**

October 11, 2017

The regular October meeting of the Louisville Care Center Advisory Board was called to order at 5:02 p.m. by Darlene Petrzilka, Chairman Other Board members present: Candace McClun, Cindy Osterloh and Jamion Biesterfeld (Entered at 5:16 pm) Absent: Betty Heard Others present: Doris Hohman, Office Manager; Cindy Shera, Director of Nursing; Cheryl Taylor, Assistant Director of Nursing; Roger Behrns, City Mayor; Jerry McClun and Rod Petersen, City Council

A motion was made by Osterloh, seconded by McClun to approve the consent agenda. The motion carried by unanimous vote.

A motion was made by McClun, seconded by Osterloh to place the financial statement on file. Motion carried by unanimous roll call vote.

A quote to upgrade the current call light system was presented and explained by the DON and ADON. A motion was made by Osterloh, seconded by McClun to approve the upgrade in the amount of \$,6267.10. The motions carried by unanimous vote.

Jamion Biesterfeld entered the meeting.

Board Member McClun reported on the gazebo/ramada project. The gazebo has been ordered and will be shipped within 7 weeks.

Three proposals for Staff Longevity Pay were presented along with the estimated cost to the facility for each proposal. Discussion was held and changes made to Proposal #1. A motion was made by Osterloh, seconded by Biesterfeld to approve Proposal #1 as amended. The motion carried unanimously.

The board had received the current update from City Attorney Roger Johnson on the Estate of Donna Burgess.

Administrator's Report

1. The City will be renting a skid loader this winter which the Care Center can use for snow removal. The cost will be shared costing the facility \$1500.00.
2. A nurse through the PR & R International Nurse Recruitment & Staffing Services has accepted a position at the facility. Once the down payment and signed agreement are received PR & R will begin the petition process.

There being no further business, a motion was made by McClun, seconded by Biesterfeld to adjourn the meeting at 5:45 p.m. The motion carried unanimously.

Doris Hohman, Recording Secretary