

**LOUISVILLE CARE CENTER
410 West Fifth Street
Louisville, Nebraska 68037**

January 13, 2010

The regular January meeting of the Louisville Care Center Advisory Board was called to order by Candace McClun, Vice-Chairman. Other Board members present: William Nessen, David Pankonin, and Mary Tietjen. Absent: Darlene Petrzilka. Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; and Alan Mueller, City Mayor.

The location of a posting of the Nebraska Open Meeting Act was noted by the Vice-Chairman.

Rebecca Startzer, the Care Center's new Dietary Manager and Registered Dietitian was introduced to the Board.

The facilities current accounts receivable was reviewed by the board. Much discussion was held regarding the current process for Medicaid Pending residents. The consent agenda was approved on a **motion** by Pankonin, seconded by Nessen. The motion carried unanimously.

A **motion** was made by Nessen, seconded by Tietjen to place the financial statement on file. Motion carried by unanimous roll call vote.

Kari presented policies for the Memorial Account, the Security Deposit Account, and the Petty Cash Fund. A **motion** was made by Tietjen, seconded by Nessen to accept these policies and to recommend to the City Council for approval. The motion carried unanimously.

A policy for the Bond & Interest Sinking Fund account was discussed. It was tabled until next month. Mayor Mueller will talk to the City's Attorney regarding this policy.

A **motion** was made by Tietjen, seconded by Pankonin to change the Care Center's mileage reimbursement rate to 50¢ for 2010. The motion carried unanimously.

Administrator's Report

1. Discussion was held regarding having Marty Dubas, the facilities Cost Report Accountant attend a board meeting. If possible, this will be scheduled for the April Board meeting.
2. Kari thanked the board for the annual Holiday and Appreciation Compensation per staff's request.
3. Discussion was held regarding the facilities water.
4. Kari asked the Board to review the draft copy of the Care Center's Smoke Free policy before the next meeting. Any additional ideas for implementation were asked to be brought to the February Board meeting.

A **motion** was made by Pankonin, seconded by Nessen to go into executive session for personnel issues at 6:04 p.m. The motion carried unanimously.

A **motion** was made by Nessen, seconded by Pankonin to exit the executive session at 6:15 p.m. The motion carried unanimously.

There being no further business, a **motion** was made by Pankonin, seconded by Nessen to adjourn the meeting at 6:20 p.m. The motion carried unanimously.

Doris Hohman, Recording Secretary

Mary Tietjen, Secretary