

**LOUISVILLE CARE CENTER
410 West Fifth Street**

December 13, 2017

The regular December meeting of the Louisville Care Center Advisory Board was called to order at 5:02 p.m. by Darlene Petrzilka, Chairman Other Board members present: Betty Heard, Candace McClun and Cindy Osterloh Absent: Jamion Biesterfeld Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cheryl Taylor, Assistant Director of Nursing; Britany Knispel, Director of Social Services & Marketing; Pat Smith, Maintenance Director; Roger Behrns, City Mayor; Jerry McClun and Rod Petersen, City Council; Stacy Davis, staff member

A motion was made by Heard, seconded by McClun to approve the consent agenda. The motion carried by unanimous vote.

Jamion Biesterfeld entered the meeting.

A motion was made by Osterloh, seconded by Heard to place the financial statement on file. Motion carried by unanimous roll call vote.

Administrator Wockenfuss informed the board that payroll outsourcing is still being researched but it has been put on hold until the Employee Services Coordinator returns from medical leave.

Bids were reviewed for the purchase and installation of flooring in the Assisted Living Facility commons area, therapy room, beauty shop and walk-way between the buildings. A motion was made by McClun, seconded by Biesterfeld to recommend to the City Council to accept the bid for the product to be purchased from ProSource and to be installed by DFC Flooring in the amount of \$40,481.18. The motion carried by unanimous vote.

Board Member McClun reported on the gazebo/ramada project.

Administrator's Report

1. An update was given on possible housing for the International Nurse.
2. The staff council will be meeting on January 9th at 9:30 a.m. Heard and McClun will attend from the Board.

There being no further business, a motion was made by Osterloh, seconded by Biesterfeld to adjourn the meeting at 5:25 p.m. The motion carried unanimously.

Doris Hohman, Recording Secretary

Betty Heard, Secretary