

**LOUISVILLE CARE CENTER**  
**410 West Fifth Street**

**November 9, 2016**

The regular November meeting of the Louisville Care Center Advisory Board was called to order at 5:06p.m. by Darlene Petrzilka, Chairman. Other Board members present: Betty Heard and Cindy Osterloh Absent: Jamion Biesterfeld and Candace McClun Others present: Kari Wockenfuss, Administrator; Doris Hohman, Office Manager; Cindy Shera, Director of Nursing; Britany Knispel, Director of Social Services & Marketing; Kendra Trauernicht, Employee Services Coordinator; Roger Behrns, City Mayor; Rod Petersen, City Council; Steve Amundson, Facility Consultant; Kathy Mock, Quality First Insurance; Tim Moore, Olson Group

A motion was made by Heard, seconded by Osterloh to approve the consent agenda. The motion carried by unanimous vote.

A motion was made by Osterloh, seconded by Heard to place the financial statement on file. Motion carried by unanimous roll call vote.

Kathy Mock of Quality First Insurance reviewed the renewal options for the Care Center's Property and Liability insurance. A motion was made by Heard, seconded by Osterloh to go with the Guide One/Health Cap option. The motion carried unanimously. Optional insurance coverage for Flood, Earthquake, and Terrorism was discussed. The board will discuss the optional insurance again at next month's meeting. The Directors and Officers Liability renewal was discussed. A motion was made by Osterloh, seconded by Heard to accept the Guide One renewal for the Directors and Officers Liability insurance which locks in the premium for 3 years. The motion carried unanimously.

Tim Moore of the Olson Group reviewed options for the Care Center's 1/1/2017 health insurance renewal. The current United Healthcare plan is not being offered for 2017. A motion was made by Osterloh, seconded by Heard to go with the United Healthcare Option 2 plan. The motion carried unanimously.

Administrator Wockenfuss and Mayor Behrns gave an update on the Dining Room Renovation and Addition project and that the one year warranty has started. A construction meeting is set for Monday, November 14<sup>th</sup> as there are still punch list items needing completed. The current Project Cash Flow Report was passed out and reviewed by Consultant Amundson.

The board had received the current update from City Attorney Roger Johnson on the Estate of Donna Burgess.

Administrator's Report

1. A new Medical Director will start effective November 27<sup>th</sup>.
2. The facility's flexible spending account will be managed by Infinisource beginning January 1<sup>st</sup>.

There being no further business, a motion was made by Heard, seconded by Osterloh to adjourn the meeting at 6:18 p.m. The motion carried unanimously.

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Doris Hohman, Recording Secretary

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Betty Heard, Secretary