

**LOUISVILLE CARE CENTER  
410 West Fifth Street**

**October 10, 2018**

The regular October meeting of the Louisville Care Center Advisory Board was called to order at 5:05 p.m. by Candace McClun, Vice-Chairman. Other Board members present: Jamion Biesterfeld and Cindy Osterloh Absent: Darlene Petrzelka and Betty Heard. Others present: Kari Wockenfuss, Administrator; Brenda Gilfert, Assistant Office Manager; Amie Schrack, Interim Director of Nursing; Cheryl Taylor, Assistant Director of Nursing; Britany Knispel, Director of Social Services and Marketing; Jerry McClun, City Council entered at 5:15 p.m.

A motion was made by Biesterfeld, seconded by Osterloh to approve the consent agenda. The motion carried by unanimous vote.

A motion was made by Osterloh, seconded by Biesterfeld to place the financial statement on file. Motion carried by unanimous roll call vote.

A proposal for Staff Longevity Pay was presented along with the estimated cost to the facility. A motion was made by Biesterfeld, seconded by Osterloh to approve the proposal. The motion carried unanimously.

The board had received the current update from Administrator, Kari Wockenfuss on the Estate of Donna Burgess. Discussion was held and it was decided to not to continue any further with the proceeding. A motion was made by Osterloh seconded by Biesterfeld to not continue with the case. The motion carried by unanimous vote.

Administrator's Report

1. The board was informed of the latest status regarding the International Nurse. She will be arriving on NOVemer 7, 2018.
2. The board was informed there would be an Ordinance 969 was discussed to be approved by the City Council.
3. Phone interviews will take place on Thursday for the Office Manager position and then on site interviews will be held.

There being no further business, a motion was made by Osterloh, seconded by Biesterfeld to adjourn the meeting at 5:29 p.m. The motion carried unanimously.

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Doris Hohman, Recording Secretary

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Betty Heard, Secretary